

# **PRIDDIS EARLY LEARNING PROGRAM**

## **JOB OPENING**

### **Lead Preschool Teacher**

The Priddis Early Learning Program (PELP) is searching for an enthusiastic, experienced, outgoing, and motivated person to take on the role of Lead Preschool Teacher to facilitate our established, licensed learning program (ages 3-4, maximum 18 children per class) starting in September 2022. PELP is a vibrant, community-based program located 15 minutes West of Calgary in beautiful Priddis, AB

This is a part-time, permanent contract position. Classes run 9am-11:30am Monday, Wednesday, Friday and 9am-11am Tuesday and Thursday. Holiday schedule to follow the Foothills School Division calendar.

Compensation: \$22-\$25/hour plus top up, based on education and experience

Please email cover letter and resume to: [peppreschool@gmail.com](mailto:peppreschool@gmail.com). The cover letter should outline in detail how you meet the qualifications and why you should be considered for an interview. Please note that preference will be given to local candidates.

#### Qualifications:

- Level 3 (Child Care Supervisor) Certification from the Government of Alberta.
- 3+ years' experience in childcare; educational / preschool setting preferred.
- Current Police Clearance and Vulnerable Sector check
- Current First Aid with CPR C certification (may be completed upon hire)
- Valid driver's license and reliable transportation
- A high level of personal integrity
- Excellent communication, organizational, time management, and problem solving skills
- Ability to build strong relationships with individuals of all levels within and outside of the child care community
- Willingness to continue to grow and learn as a professional, and openness to feedback
- Passion for working with children, with a naturally positive and sunny disposition.

#### Responsibilities:

- Planning, implementing and leading all classroom activities
- Creating a safe, caring, and welcoming environment
- Developing and implementing curriculum that promotes the physical, cognitive, emotional and social development of children
- Thoroughly understanding the current Alberta Child Care Licensing Act and Child Care Licensing Regulations, and ensuring compliance with these standards
- Liaising with school program director and government agencies on any issues relating to the operation of the preschool
- Collaborating with Classroom Assistant and Program Director
- Building a strong, communicative relationship with parents, families and the community
- Preparing the preschool program for licensing and health inspections
- Developing solutions for any challenges that may arise during day-to-day operations
- Performing administrative duties, such as maintaining staff and student records, keeping an inventory of preschool supplies, and coordinating field trips

Application period is open until March 15, 2022